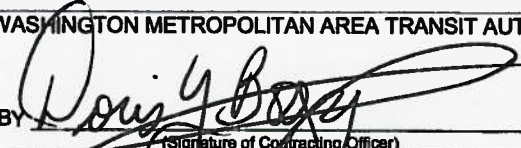




WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY
600 Fifth Street, NW, Washington, DC 20001-2651

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT

1. AMENDMENT/MODIFICATION Page 1 of 3 Amendment A001	2. EFFECTIVE DATE March 17, 2017		
3. ISSUED BY OFFICE OF PROCUREMENT Doris Y. Boggs Office of Procurement and Materials 600 Fifth Street, NW, D.C 20001	4. ADMINISTERED BY (If other than block 3)		
5. TO: All Prospective Offerors for RFP CQ17098/DYB (Bus Cleaning Services)	6. FORM TYPE (Check only one) <input checked="" type="checkbox"/> AMENDMENT OF SOLICITATION NO. RFP CQ17098/DYB DATE <u>March 2, 2017</u> MODIFICATION DATE _____		
7. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS <input type="checkbox"/> The above numbered solicitation is amended as set forth in block 10. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods; (a) By signing and returning <u>(1) one</u> copy of this amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.			
8. ACCOUNTING AND APPROPRIATION DATA (If required)			
9. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS <input type="checkbox"/> This Change Order is issued pursuant to _____ The Changes set forth in block 10 are made to the above numbered contract/order. <input type="checkbox"/> The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 10. <input type="checkbox"/> This Supplemental Agreement is entered into pursuant to authority of _____ It modifies the above numbered contract as set forth in block 10.			
10. Amendment A001 provides answers, clarifications and revisions to "Insurance Limits and the Pricing Schedule" as included herewith for Request for Proposal (RFP) CQ17098/DYB. RFP CQ17098/DYB is a Best Value Solicitation therefore, "Section 16" is not applicable: See <u>Section 18</u> for evaluation method. Due date for receipt of Proposals remain unchanged; March 28, 2017 @ 2:00pm. See following Pages for Responses and Revised Provisions			
11. <input checked="" type="checkbox"/> CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS DOCUMENT AND INCLUDE <u>(1) one with</u> COPY WITH PROPOSAL	<input type="checkbox"/> CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT		
12. NAME OF CONTRACTOR/OFFICE BY _____ (Signature of person authorized to sign)	15. WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY BY  (Signature of Contracting Officer)		
13. NAME AND TITLE OF SIGNER (Type or print)	14. DATE SIGNED	16. NAME OF CONTRACTING OFFICER (Type or print)	17. DATE SIGNED March 17, 2017

- 1) What time frame does WMATA have to transition if a new firm is chosen? Is it expected that a new contract will in place May 31, 2017 (with smooth changeover)?

Answer: It is expected that the selected vendor is able to commence work as of 06/01/17, there will be no transition. The program will work with the successful Firm to prepare for start of the new contract.

- 2) Should the contractor mist the bus operator shield during flu season? If so shouldn't the Check List for Flu Spray be adjusted:

Answer: No, Bus operator shields will not be sprayed with any chemicals.

- 3) Regarding item 14, section 2 in the solicitation instructions, pertaining to handling hazardous chemicals and having certified personnel to handle hazardous chemicals. The products WMATA is suggesting we use are "green" products and not hazardous. If there are no hazardous products being handled, how should we address this being a requirement in our proposal? Also, if these products are not deemed hazardous, is pollution insurance required?

Answer: When used daily, Green Products can also be hazardous. Staff must be trained and certified in handling hazardous material.

- 4) We need clarification on the number of times the buses are to be cleaned either monthly or annually. Within the contract it states either every 14 days or 16 days and the price proposal sheet says 21 times. Can you please clarify for us the number of times the buses are to be cleaned monthly and/or yearly, at your earliest convenience?

Answer: Buses are to be cleaned every 16 days (Buses will be cleaned 21 times annually)

See following page for continuation

5) What days of the week are cleaning to be performed per location? Is there any weekend work for any location?

Answer: Please see "Bus Fleet Profile" included with Part III Technical Specifications

6) Has a time frame been established by the Authority for the interior cleaning of each bus size?

Answer: Offeror is to determine number of staffing to assign to each bus: The Authority expects all buses as assigned will be cleaned per location; as specified.

7) Compared to the previous contract, the hours of performance have been reduced considerably. There is no location where worked can be performed for 8 hrs. and 1 location with 7 hours, all others are 6 or 5 hours. Can these be extended?

Answer: No hours have been reduced for any locations, these are just the set times when buses will be free for cleaning.

8) Please advise the current contract value:

Answer: Total contract value is estimated to be \$8,309,173.96 through May 31, 2017

Except as provided herein, all terms and conditions of the document referenced in block 6, as heretofore changed, remain unchanged and in full force and effect.

Amendment A001

RFP CQ17098 – Interior Bus Cleaning Services revised 3/15/17 JF

(NOTE TO OFFERORS): If you do not currently carry all of the required insurance for this RFP/IFB, a current certificate of insurance (COI) evidencing the insurance you do carry and a letter from your insurance agent/broker stating that ‘if our client (you) are awarded the contract, the required coverage will be provided’ will suffice.)

I. MINIMUM REQUIRED INSURANCE: MINIMUM LIMITS OF INSURANCE

INSURANCE TYPE	LIMITS	BASIS
Workers' Compensation	Statutory	
Employers' Liability	\$500,000	Each Accident
	\$500,000	Disease Policy Limit
	\$500,000	Disease Each Employee
Commercial General Liability		
	\$1,000,000	Each Occurrence Limit
	\$2,000,000	General Aggregate Limit
	\$1,000,000	Products-Completed Operations Limit
Business Auto Liability		
	\$1,000,000	Combined Single Limit

- 4) Policy shall be endorsed with a Waiver of Subrogation Endorsement(s) in compliance with the Waiver of Subrogation” section below.
- 5) The definition of “Insured Contract” shall be modified to provide coverage for contractual liability for any contracts involving construction or demolition operations that are within 50 feet of a railroad, and sidetrack agreements.
- 6) Defense Costs (Allocated Loss Adjustment Expense) must be included and outside of the policy limits for all primary liability and Umbrella/Excess Liability policies.

Business Auto Liability

- 1) Business Auto Liability insurance shall be written on ISO Business Auto Coverage Form CA 00 01 03 06, or its equivalent. Equivalency determination shall be made in WMATA’s sole and unreviewable discretion.
- 2) Policy shall be endorsed with Additional Insured Endorsement(s) in compliance with the “Additional Insured” Section below.
- 3) Policy shall be endorsed with a Waiver of Subrogation Endorsement(s) in compliance with the Waiver of Subrogation” section below.
- 4) Business Auto Liability minimum Combined Single Limit requirements may be obtained through the combination of a primary business auto liability policy and an Umbrella/Excess Liability policy provided that the Umbrella/Excess Liability policy complies with items 2 and 3 above.
- 5) MCS-90 Endorsement for work involving the transportation or disposal of any hazardous material or waste off of the jobsite. If the MCS-90 Endorsement is required, minimum auto liability limits of \$5,000,000 per occurrence are also required.
- 6) Non-Owned Disposal Site (NODS) Endorsement providing coverage for the Contractor’s legal liability arising out of pollution conditions at the designated non-owned disposal site.

IV. OTHER

Additional Insured

- 1) Contractor and subcontractors of every tier are required to add WMATA and WMATA Board of Directors as additional insured on all required insurance including excess liability policies, with the exception of Workers’ Compensation and Professional Liability.
- 2) Coverage provided to Additional Insured shall be primary and non-contributory to any other insurance available to the Additional Insured, including coverage afforded to the WMATA as an additional insured by subcontractors, and from other third parties.
- 3) Coverage provided to any Additional Insured shall be for claims arising out of both ongoing operations and products and completed operations hazard.
- 4) Coverage available to any Additional Insured under the products and completed operations hazard can only be limited to the applicable statute of repose in the jurisdiction(s) where the contract scope of work takes place.

- 5) Commercial General Liability and Umbrella/Excess Liability forms must provide defense coverage for additional insureds. The Additional Insured Endorsement shall provide coverage for Ongoing as well as Products and Completed Operations with no limitation on when claims can be made.

Waiver of Subrogation

Contractor and subcontractors of every tier are required to have all insurance policies except Professional Liability endorsed to waive the respective insurance company's rights of recovery against WMATA, and the WMATA Board of Directors.

- 1) Waiver shall be provided on an endorsement that is acceptable to WMATA.

Certificate of Insurance (COI)

Contractor shall provide WMATA an ACORD Certificate of Insurance (COI) and copies of all required endorsements as evidence that the insurance requirements of this Section have been satisfied. Certificates of Insurance shall be sent to WMATA.

The Certificate Holder box should read:

Washington Metropolitan Area Transit Authority
Office of Insurance, Room 8F
600 Fifth Street, NW
Washington, DC 20001

Additionally:

- 1) Proposed material modifications to required insurance, including notice of cancellation, must be received by WMATA in writing at least 30 days prior to the effective date of such change or cancellation.
- 2) WMATA's receipt of copies of any COI, policy endorsements or policies does not relieve Contractor of the obligation to remain in compliance with the requirements of this Section at all times. Contractor's failure to comply with these insurance requirements shall constitute a material breach of this Contract.
- 3) Receipt of the COI does not constitute acceptance of the insurance outlined above.

Amendment A001 Revised Price Schedule for CQ17098/DY8

Base Year

Bus Size	Estimated Number of Buses	Annual Total	Price Per Bus	Total Price
30' Buses	87	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	87	31		
33' Buses	6	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	6	31		
37' Buses	19	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	19	31		
40' Buses	1406	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	1406	31		
60' Buses	43	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	43	31		
62' Buses	22	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	22	31		
Total				0

Option Year 1

Bus Size	Estimated Number of Buses	Annual Total	Price Per Bus	Total Price
30' Buses	87	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	87	31		
33' Buses	6	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	6	31		
37' Buses	19	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	19	31		
40' Buses	1406	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	1406	31		
60' Buses	43	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	43	31		
62' Buses	22	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	22	31		
Total				0

Option Year 2

Bus Size	Estimated Number of Buses	Annual Total	Price Per Bus	Total Price
30' Buses	87	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	87	31		
33' Buses	6	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	6	31		
37' Buses	19	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	19	31		
40' Buses	1406	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	1406	31		
60' Buses	43	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	43	31		
62' Buses	22	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	22	31		
Total				0

Option Year 3

Bus Size	Estimated Number of Buses	Annual Total	Price Per Bus	Total Price
30' Buses	87	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	87	31		
33' Buses	6	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	6	31		
37' Buses	19	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	19	31		
40' Buses	1406	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	1406	31		
60' Buses	43	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	43	31		
62' Buses	22	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	22	31		
Total				0

Option Year 4

Bus Size	Estimated Number of Buses	Annual Total	Price Per Bus	Total Price
30' Buses	87	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	87	31		
33' Buses	6	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	6	31		
37' Buses	19	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	19	31		
40' Buses	1406	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	1406	31		
60' Buses	43	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	43	31		
62' Buses	22	21		
Flu Disinfectant (Weekly Oct 1 - Apr 30)	22	31		
Total				0

Summary of Base + Option Years

Base Year	0.00
Option Year 1	0.00
Option Year 2	0.00
Option Year 3	0.00
Option Year 4	0.00
Total	0.00

Firm's Name:	
Authorized Signature:	
Date:	